

Board Member Orientation Agenda

9:00	Welcome	Board Chair
9:05	Self Introduction	All
9:30	Your Organization <ul style="list-style-type: none"> • Mission • History • Overview 	Executive Director
9:40	Program Descriptions	Program Directors
10:00	Break	
10:10	Financial Information <ul style="list-style-type: none"> • Budget • Balance Sheet • YTD Income & Expenses • Investments 	CFO/Treasurer
10:30	Fundraising <ul style="list-style-type: none"> • Annual Fund Strategies • Special Event Strategies • Capital Campaign Information • Planned Giving 	Development Director
10:50	Volunteers/Advisory Councils	Executive Director
11:00	Board Governance <ul style="list-style-type: none"> • Meetings • Committee Participation • Board Retreats • Responsibilities • Board Manuals • Governance vs. Management 	Board
11:15	Long Range Planning/Future Vision	Executive Director
11:40	Tour Facility	
12:00	Lunch	